

From: webforms@wmfs.net  
Sent: 11 August 2008 16:35  
To: Sabrina Richards  
Subject: WMFS Preliminary Impact Assessment Screening id-120

EQUALITY AND DIVERSITY - PRELIMINARY IMPACT ASSESSMENT  
SCREENING

DATE:  
Mon Aug 11 16:34:39 BST 2008

STANDING ORDER/PROCEDURE/PROJECT TITLE:  
Accessible information, services and facilities

STANDING ORDER NO (if applicable):  
2/22

IS THIS A NEW OR EXISTING POLICY, PROCEDURE, FUNCTION:  
Existing

SECTION DEPARTMENT:  
EQUALITY AND DIVERSITY

DIRECTORATE:  
Human Resources

NAME OF PERSON RESPONSIBLE FOR WRITING THE POLICY:  
Sabrina Richards

TELEPHONE NUMBER OF PERSON RESPONSIBLE FOR WRITING THE  
POLICY: 0121 380 6241

EMAIL ADDRESS OF PERSON RESPONSIBLE FOR WRITING THE  
POLICY: sabrina.richards@wmfs.net

POLICY OWNER/MANAGER OF SECTION:  
Babs Hay

BRIEF DESCRIPTION/AIMS OF THE POLICY PROJECT OR ACTIVITY:  
To provide guidance to all employees in respect of ensuring accessible  
information, services and facilities to employees and members of the local  
community with a disability

PRELIMINARY SCREENING ASSESSMENT

POTENTIAL IMPACT ON EMPLOYEES OR MEMBERS OF THE PUBLIC  
(Yes' or 'No' ANSWERS SELECTED)

1. Does the policy, function or activity directly or indirectly impact on employees of the West Midlands Fire Service: YES
2. Does the policy, function or activity directly or indirectly impact on members of the public: YES
3. Could the way in which the policy, function or activity is provided or applied result in a potential negative or adverse impact for employees of the West Midlands Fire Service: YES
4. Could the way in which the policy, function or activity is provided or applied result in a potential negative or adverse impact for members of the public: YES
5. Is there any past evidence or data currently available related to the policy, function or activity which demonstrates that the policy may have discriminatory outcomes: NO
6. Is there any public or potential concern in relation to ethnicity, age, gender, religion or beliefs, disability issues or community issues attached to the policy: YES
7. Do ethnic minorities disabled people, women, men, young people, older people, lesbians, gays, bisexual, transgender, or people belonging to faith or religious groups have different needs, experiences, issues or priorities in relation to the policy, function or activity: YES

TOTAL NUMBER OF YES ANSWERS: 6

POTENTIAL IMPACT?

High Impact

FULL EQUALITY IMPACT ASSESSMENT NEEDED.

FORM FILLED BY: Sabrina Richards